



Quick Reference Card

OnePurdue Basic Icons

Standard Toolbar Icons

Icons	Keyboard Shortcut	Description
	Enter key	Enter/Continue
	Ctrl + S	Save
	F3	Back
	Shift + F3	Exit System Task.
	F12	Cancel
	Ctrl + P	Print
	Ctrl + F	Find
 (PC only)	Alt + F12	Customize local layout.

Icons	Keyboard Shortcut	Description
	Ctrl + G	Continue Search
	F1	Help
	Ctrl + Page Up	Scroll to top of document.
	Page Up	Scroll up one page.
	Page Down	Scroll down one page
	Ctrl + Page Down	Scroll to last page of document.
 (PC only)	None	Create new session.

Application Toolbar Icons

Icons	Keyboard Shortcut	Description
	F8	Execute
	F5	Overview
	Shift + F2	Delete
	Ctrl + Shift + F6	Add to Favorites. Click on item, then icon.

Icons	Keyboard Shortcut	Description
	None	Update/Refresh
	Shift + F5	Get variant
	Shift + F1	Selection screen help
	Shift + F2	Delete from Favorites. Click on item, then icon

Navigation Icons

Icons	Keyboard Shortcut	Description
	Enter	Enter/Continue/Copy
	F8	Scroll left
	Ctrl + Shift + F1	Move Favorites Up
	F7	Previous layout/screen
	Ctrl + F10	User menu
	F6	Display Period screen

Icons	Keyboard Shortcut	Description
	F12	Cancel
	Shift + F1 Shift + F7	Scroll right Next item
	Ctrl + Shift + F2	Move Favorites Down
	F8	Next layout/screen
	Ctrl + F11	OnePurdue menu