

## MEMBERSHIP

*supporting ICAADA's goals  
through the payment of dues*

• **INDIVIDUAL** – Members receive regular mailings that update information on alcohol and drug abuse counseling activities and developments.

• **SUSTAINING & SPONSORING** – in addition to receiving all regular mailings and a plaque designed for display, agencies are recognized at the annual conference and in ICAADA's quarterly newsletter.

## CERTIFICATION

ICAADA's Certification Board is composed of Certified Alcoholism and Drug Counselors who reside throughout the state and an advisory member from the Department of Mental Health. Candidates are examined, and certification is granted according to the procedure detailed in "Certification Guidelines."

## RECIPROCITY

*ICAADA is a charter member of the international Certification Reciprocity Consortium/Alcohol and other Drug Abuse (ICRC/ADDA). Persons certified by ICAADA at the senior level are assured of certification in approximately 39 other states if they relocate.*

**P**rofessionals working in the human-service field whose major responsibilities include counseling, care and advocacy of persons with alcohol and/or other drug problems may apply for certification. Those who specialize in alcohol/drug counseling can be employed in a variety of environments: churches, schools, business and industry, hospital-based inpatient programs, detoxification centers, halfway houses, prisons and jails, the courts, or public and private outpatient clinics. Persons interested in certification may request application packets which explain the following requirements in complete detail.

*ICAADA offers three levels of certification to meet the demands of a diverse professional population.*

**Entry level** — Addiction Counselor-in-Training (ACIT)

**Certification level** — Certified Alcohol Drug & Abuse Counselor (CADAC I)

**Advanced level** — Certified Alcohol and Drug Abuse Counselor (CADAC II)

**A**ll persons seeking certification must complete the following requirements:

- A confidential evaluation by the candidate's peers and supervisors who are listed as references on the certification application;
- A written examination passed at the established norm for each respective certification level;
- A personal appearance and/or oral examination before the Certification Board;
- Payment of all application and/or certification fees.

### **Persons seeking the ACIT credential must also:**

- Show 2,000 hours or the equivalent of one year's supervised experience in alcoholism or drug abuse service. (Example: one day per week for five years or half-time for two years, etc.) A degree in the human services area from four-year accredited colleges or universities, specialized education in alcoholism or drug abuse, or minimum of 3 years of experience in a self-help program (AA, NA, AL-Anon, etc.) will be considered as partial satisfaction of up to six months of this requirement.

### **Persons seeking the CADAC I certification must provide:**

- Two years (4,000 hours) of supervised full-time counseling experience;
- Evidence of 180 hours of formal training (alcohol and/or drug training);
- Documentation of at least 220 clock-hours or an approved, supervised practicum in specific alcoholism and drug counselor functions, using the 12 core functions;
- Successful completion of a case presentation before three Case Presentation Evaluators who are all certified counselors.

### **Persons seeking the CADAC II credential must:**

- Show three years (6,000) hours of supervised full-time counseling experience in alcoholism and drug abuse services — minimum of one year in the alcohol area and a minimum of one year in the drug area or its equivalent;
- Submit documentation of at least 300 clock-hours of an approved, supervised practicum in specific alcoholism and drug counselor functions using the 12 core functions;
- Submit documentation of at least 270 clock-hours of formal training with a minimum of 90 clock-hours in each of the following areas: alcohol, drugs, and counseling.
- Successful completion of a case presentation before three Case Presentation Evaluators who are all certified counselors.

*Mailing Address:* **Indiana Counselors Association on Alcohol and Drug Abuse**  
**1800 North Meridian Street, Suite 507 (317) 923-8800 Indianapolis, Indiana 46202**

# Indiana Counselors Association on Alcohol and Drug Abuse

- Acknowledges the professional status of alcoholism and drug abuse counselors.
- Is recognized by government bodies, treatment agencies, and professional associations on the national, state and local levels as Indiana's "voice" of Certified Alcoholism and Drug Abuse Counselors.
- Seeks to uphold and improve the quality of services provided to individuals with alcohol and drug abuse problems through the fostering of professionalism and ethical conduct on the part of its members.
- Promotes access to the profession for capable persons who are recovering from alcoholism and/or drug abuse, as well as those who have earned academic credentials, by assuring treatment programs that ICAADA certified alcoholism and/or drug abuse counselors have demonstrated an acceptable level of competence.
- Provides a mechanism for individuals to become certified as alcohol and drug abuse counselors.

## The ICAADA Code of Ethics

- *I regard the prime objectives of the counselors' profession to be to render service to humanity and to contribute my knowledge, skills, and support to programs of human services.*
- *I believe that my primary responsibility is to my client.*
- *In all my dealings, I will endeavor to protect the client's well-being and will diligently seek to assist the client toward his or her goals.*
- *I will not discriminate because of race, color, religion, sex, or national ancestry either in rendering service or in employment practices.*
- *I place professional responsibility over personal interests.*
- *I assume personal responsibility for the quality and extent of the services I perform for my clients.*
- *I will use information gained through counseling relationships in a responsible manner. I will treat with respect the findings, views, and actions of colleagues; I will use appropriate and responsible methods and channels to express personal judgements on these matters.*
- *I support the principle of constructive cooperation with other individuals and organizations engaged in forwarding the cause of dealing effectively with alcohol and/or drug abuse.*
- *I stand ready to contribute my counseling knowledge and experience in situations which will advance the public and community well-being.*
- *I realize that I am a model for my clients and must live a responsible life without misuse or abuse of alcohol and/or drugs.*

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on  
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