

## Purdue University Calumet

### *Free Speech and Open Expression on Campus*

Purdue University Calumet recognizes the protections guaranteed by the First Amendment to the Constitution of the United States and believes academic progress and freedom flourish when these rights are assured. Consistent with these protections, and with the powers and duties granted to the Trustees of Purdue University by the Indiana General Assembly, the Trustees have published Regulations Governing the Use and Assignment of University Facilities (Policy 1.4.1).

Consistent with the foregoing principles and regulations, Purdue University Calumet offers the following guidelines for the use of facilities at Purdue University Calumet.

#### **Public Areas:**

Founder's Plaza (see attached map) has been designated as the preferred public area on the Purdue Calumet campus. This means that Founder's Plaza is open to orderly unsupervised access by faculty, staff, students and visitors for all lawful uses, including demonstrations, rallies and protests. This is because the intended purpose of the event is likely to have the greatest effect here, due to its high visibility and easy access. The University suggests that individuals or groups reserve Founder's Plaza for their events, as doing so will ensure their priority over other groups and activities.

#### **Controlled Areas:**

Some University facilities where official University activities are carried out and which are not open public fora are available for use by reservation, subject to availability. Reasonable charges or deposits may be imposed to ensure that exterior and interior locations are left in their original condition at the conclusion of the events.

#### **Statement of Responsibility for Individuals Sponsoring Events:**

All events must be organized within the parameters of University policies and normal operating procedures. Individuals who wish to sponsor events may do so as long as the event does not disrupt, impair or obstruct the lawful missions, processes, procedures or functions of the University, or the lawful and authorized use of University facilities by others. Students and groups who sponsor events must adhere to the Regulations Governing Student Conduct <http://www.calumet.purdue.edu/deanofstudents/studentconduct.pdf>.

#### **Procedures for Scheduling Events in Public Areas:**

Persons interested in exercising their rights of expression in Founder's Plaza are encouraged but not required to reserve it for their events. The use of megaphones is permitted at Founder's Plaza consistent with the applicable law and local ordinances, but amplified equipment may not be used outside.<sup>1</sup>

### **Procedures for Scheduling Events in Controlled Areas:**

Individuals who wish to use Controlled Areas on campus are expected to reserve the room in order to confirm its availability. Reserving the venue avoids the problem of competition for space.

Students reserving venues must complete the “Event Form.” The form can be found on-line at <http://webs.calumet.purdue.edu/studentactivities/>. Forms completed by students must be submitted to the Office of Student Activities on the first floor of the Student Union Library Building, Room 104B.

Non-students must complete a Facilities Services Event Form, available by calling Facilities Services at 219-989-2133.

Reviewed forms will then be sent to the following offices for approval:

Vice Chancellor for Student Affairs, 352 Lawshe Hall  
Vice Chancellor for Administrative Services, 334 Lawshe Hall

If space is being reserved, all forms (the “Demonstrations, Rally and Protest Form” and the “Scheduling and Event Form” must be submitted five (5) business days prior to the scheduled event. The five day requirement may be waived if circumstances require a more timely response. Copies of the approved forms will be delivered to PUCPD, the Office of the Dean of Students and the Office of University Facilities Services.

### **Distribution of Printed Materials:**

Persons who distribute printed materials are responsible for the contents. Leaflets, informational sheets, or similar materials may be distributed if the distributors position themselves so as to avoid restricting access. Distribution of materials in connection with any activity that involves a request or plea for contributions, opinions, and/or support which relates solely to the economic interests of the solicitor and/or his/her audience is prohibited.

### **Response to Violations:**

Violations of this policy by a student or student organization will be forwarded to the Office of the Dean of Students for disciplinary review. Violations by faculty or staff members will be handled through appropriate administrative channels. Any individual who violates these guidelines is subject to removal from campus, police arrest and/or criminal charges.

### **Standards:**

The University, through the Chancellor and the Senior Leadership Team, shall act to encourage and facilitate free and open expression within these guidelines:

- a. The University shall publish these Guidelines at least once each academic year in a manner that brings them to the attention of members of the University community. These guidelines will include the following:
  1. Policies and procedures/forms to be used for the reservation and use of designated spaces by members of the University community;

2. Policies and procedures/forms to be used for the reservation and use of designated spaces by groups composed entirely or predominantly of persons who are not members of the University community.

**Definitions:**

- a) *Student*. Any person, who has registered in one or more undergraduate or graduate courses at the University, excluding, however, regular staff members who are enrolled in courses for less than eight semester hours credit in the spring or fall terms or less than five semester hours credit in the summer term.
- b) *Staff Member*. Any person, who is not a student, but who is employed temporarily or permanently, full or part-time, by the University in any capacity, including but not limited to, members of the faculty and members of the administrative-professional, extension, service or clerical staff of the University.
- c) *Campus*: All real property owned or occupied by Purdue University Calumet.
- d) *Public Areas*: University Facilities which are open to orderly unsupervised access by faculty, staff, students and visitors (e.g. streets, sidewalks, lawn areas, and designated portions of some University buildings and recreation areas during regular building hours.)
- e) *University Facilities*. Any building or structure or any improved or unimproved land, or any part of any such building, structure, or land which is owned, used or occupied by Purdue University Calumet.

---

<sup>i</sup> Hammond's noise ordinance, section 6.1, states that it is "unlawful for any person to make, continue, or cause to be made or continued to cause any excessive, unnecessary, or unusually loud noise, or to create a noise disturbance within the limits of the City of Hammond, Indiana. This includes "operating or permitting the use or operation of any radio receiving set, musical instrument, television, phonograph, drum; or other device for the production or reproduction of sounds, in such a manner as to cause noise disturbance; or operating any such device in such a manner as to be plainly audible across property boundaries or through partitions common to two parties within a building; or plainly audible at twenty-five (25) feet from such a device when operated within a motor vehicle parked on a public right-of-way."

# Freedom of Speech Area

