

Refund Check to Help Cover the Cost of Books and Supplies

For the Fall 2008 semester, the Office of Financial Aid and Student Accounts will issue checks in amounts between \$25 and \$525 instead of book credits to students who have a credit balance in refundable financial aid funds remaining in their accounts after the payment of their tuition and fees (including housing). This will allow the student flexibility to purchase their books and supplies where they choose.

Please note the following:

- Checks will be available for pickup at the Student Accounts Teller window, Lawshe 130, from Monday, August 18, through Friday, August 29 during the times mentioned below:
 - August 18, 19, 20 and 21 (Monday thru Thursday) - 8:00 am to 6:00 pm
 - August 22 (Friday) - 8:00 am to 2:00 pm
 - August 25, 26, 27 and 28 (Monday thru Thursday) - 8:00 am to 6:00 pm
 - August 29 (Friday) - 8:00 am to 2:00 pm
- Checks will be issued only to students who have completed their financial aid file and have a credit balance in refundable financial aid funds remaining in their accounts after the payment of their tuition and fees (including housing).
- Only ONE (1) check will be issued per eligible student. If additional aid is placed on a student's account after this check has been issued, any excess refundable financial aid will be included in the financial aid refund check issued after September 4, 2008.
- Checks will be issued to STUDENTS ONLY. A picture ID is required, i.e., driver's license, PUC student identification.
- Checks not picked up by 2:00 pm on the above Fridays will be mailed to the student at their current address on our Student Information System.
- Check amounts can be viewed by accessing the student's Account Summary from the Main Menu of PCSTAR (look for the 'Financial Aid Refund for Books' line item).
- Checks MAY NOT BE CASHED at the PUC Student Accounts Teller Window and should be cashed wherever the student does their banking.

Information from Follett's Book store can be accessed at <http://www.efollett.com/>