

Application for Leadership Funds

Date _____

Organization Name _____

President's name _____

Name of Conference _____

Date(s) of Conference _____

Location of Conference _____

Number of members attending event _____

Will there be overnight accommodations? _____

Number of members requiring overnight accommodations (if different from members attending) _____

Method of travel _____

Semester funds will be used Fall _____ Spring _____

Requested Amount (Maximum of \$500) _____

Amount organization will be contributing _____

Does your organization have an on-campus checking account? Yes _____ No _____

Registration fee per person _____

Total cost of trip for all participants _____

Please submit the following with your application:

- A letter summarizing your conference objectives
- A copy of the registration form and any literature available on the conference
- An itemized list of all expenses
- A list of students attending the conference
- An event form
- An on/off-campus alcohol policy rider

Signatures Required:

Organization President

Date

SGA Treasurer

Date